HEMORADUM FOR: Chief, Finance Division, Co

THROUGH

: Chief, Contract Personnal Division, OP

JUBJECT

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1. The Assistant Director for Research and Reports has approved a request from the Africa Roundtable to invite to address the March meeting of the Africa Roundtable, and has authorized payment for travel expenses and services rendered. The Africa Roundtable, chaired by ORR, is a discussion group of analysts and officials interested in and concerned with Africa, and in the past has included representatives from the CIA, the Departments of Defense and State, and the White House Staff.

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is an acknowledged expert on Portugese Africa.

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expenses and per diem for travel between end Washington, D.C., and is to be paid a fee of \$50.00 for services rendered to the Africa Roundtable.

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3. This memorandum records the terms of reference and approval for this activity, and will serve as a Memorandum of Understanding in Lieu of Formal Contract.

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Acting Chief, Administrative Staff. ORR

CONCUR:

Special Contracting Officer

Date

Distribution:

Orig & 1 - Addressee

1 - CPD/OP

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aet/5081 (7 Feb 62)

Approved For Release 2000/05/16 : CIA-RDP80-00531A000200030004-2

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